

OBJECTIVES

The evaluation program strives to accomplish the following objectives:

1. Establish cooperative work and communicative relationship between evaluatee and evaluator.
2. Specify the performance expectations of the evaluatee.
3. Establish both short and long term work goals.
4. Establish priority for the mutually agreed upon goals of performance.
5. Establish plans for the evaluatee and evaluator to follow up on achievement.
6. Assess results of job performance by means of self-appraisal by the evaluatee and evaluation of the evaluator.
7. Establish appropriate follow-up actions needed for further improvement.
8. Establish and maintain records of monitoring and evaluation visitations, follow-up conference, and other evaluatee-evaluator contacts.