

The annual meeting of the Sioux Valley School Board was held on Monday, July 10, 2017 in the library with the following members present: Gene Bjorklund, Michelle Strasburg, Gloria Koerlin, David Squires and Matt Wagner. Also present were Superintendent Laura Schuster, Principals Belinda Miller and Heather Hiltunen, Dean of Students Moe Ruesink, staff members and Kathi Granum of *The Volga Tribune*.

President Bjorklund called the meeting to order at 5:30pm.

Motion #17-01 by Koerlin, seconded by Wagner to approve the agenda as amended: Add 11H. Approve extending the deadline for final payment on the student built house, Add 11I. Presentation to outgoing board members, Add 6I. Approve change orders on elementary building project. All voted aye, motion carried unanimously.

Motion #17-02 by Strasburg, seconded by Gloria to approve the minutes of the June 12, 2017 meeting. All voted aye, motion carried unanimously.

Motion #17-03 by Wagner, seconded by Strasburg to approve the financial report as follows:

| SIOUX VALLEY SCHOOL DISTRICT 5-5 | | | | | | | | |
|----------------------------------|---------------------|---------------------|-------------------|-------------------|-------------------|------------------|------------------|-------------------|
| CASH BALANCES | | | | | | | | |
| FOR PERIOD ENDED JUNE 30, 2017 | | | | | | | | |
| | GENERAL | CAPITAL | SPECIAL | PENSION | DEBT | TRUST & | SCHOOL | ENTERPRISE |
| | FUND | OUTLAY | EDUCATION | FUND | SERVICE | AGENCY | LUNCH | FUND |
| BALANCE 6/01/17 | 2,367,079.64 | 4,890,593.61 | 163,523.67 | 219,053.26 | 132,295.38 | 42,928.02 | 70,201.56 | 118,681.44 |
| RECEIPTS: | | | | | | | | |
| TAXES | 93,704.70 | 100,094.69 | 53,124.01 | 148.76 | | | | |
| INTEREST | 3,468.00 | | | | 27.18 | | | |
| ADMISSIONS | | | | | | | | |
| STATE SOURCES | 206,134.00 | | 6,993.00 | | | | 1,549.47 | |
| FEDERAL SOURCES | 19,444.02 | | | | | | 7,938.39 | |
| SALES /DRED | | 2,100.00 | | | | | 571.60 | 135.00 |
| MISC | 25,357.22 | 550.81 | 292.76 | | 12,575.00 | 5,011.91 | | 11,896.00 |
| DISBURSEMENTS | 485,163.65 | 185,194.16 | 85,554.54 | 76,619.50 | 12,575.00 | 4,988.34 | 21,704.58 | 20,958.15 |
| SUB TOTAL | 2,230,023.93 | 4,808,144.95 | 138,378.90 | 142,582.52 | 132,322.56 | 42,951.59 | 58,556.44 | 109,754.29 |
| BALANCE 6/30/2017 | <u>2,230,023.93</u> | <u>4,808,144.95</u> | <u>138,378.90</u> | <u>142,582.52</u> | <u>132,322.56</u> | <u>42,951.59</u> | <u>58,556.44</u> | <u>109,754.29</u> |

All voted aye, motion carried unanimously.

Motion #17-04 by Strasburg, seconded by Koerlin to approve the payment of the following claims: SUPPLIES: Bobcat Of Brookings \$63.18, Brookings Engraving 110.00, CDW Government Inc 53.37, Central Business Supply 72.84, Culligan Water Conditioning 80.00, Discount School Supplies 266.66, Dollar General-Regions 9.00, Fastenal Company 52.61, Graybar Electric Co 123.84, High Point Networks 441.00, Hillyard/Sioux Falls 3,206.22, Holiday Credit Office 703.39, Holiday Gas Stop 70.00, Howell, Erica 85.00, Jager's Grocery 133.95, Learning A-Z 259.95, Lowe's Business Account 1,536.76, Lunchtime Solutions, Inc 46.00, McLeod's Printing & Office 337.28, Midwest Playscapes Inc 2,269.50, Network Services Company 889.24, Novel Units Inc 181.66, Pearson Education 343.25, Riverside Technologies Inc 3,070.00, School Specialty Inc 5,861.15, Stein's Inc 286.23, Teacher's Helper 161.08, Volga Ag Center 120.00, Voyager Fleet Systems Inc 51.69, Wal-Mart Community 1,038.41. SERVICE: Ag First Farmers Coop 119.48, Agile Sports Technologies 2,790.00, Associated School Boards Of SD 174,523.40, Behavior Care Specialist Inc 6,435.00, Beito, Michelle 186.75, Bezdichek, Alanna 27.00, Birch Communications 302.93, Brookings Area Transit Authority Inc 1,400.00, Brookings Register 682.24, Brookings Rent-All 65.00, Buisker, Paul 45.00, Career Advantage/Employment Services 122.36, Children's Care Hospital & School 18,340.00, Children's Home Society 2,257.60, Cooks Wastepaper/Recycling Inc 445.00, Core Educational Coop 260.00, DA Services 1,575.00, Dakota Data Shred 58.74, Dakotah Gold Insurance, Inc 31,985.67, Eliason, Kari 43.25, First Bank & Trust 216,680.00, Geotek Engineering & Testing Inc 480.00, Gilbertson, Bonnie 45.00, Hanson, Nathan 18.00, Hartley, Braxton 40.00, Helsper & Mahlke, P.C. 795.50, Hesby, Emily 45.00, Hiltunen, Heather 1,543.25, Holt, Sherlyn 45.00, Hughes, Daniel 45.00, Jensen, Sarah 45.00, Jones, Marli 45.00, Koerlin, Kelly 75.00, Lawrence Leasing, Inc 1,017.57, Lemme's Plumbing & Heating 2,816.92, Mette, Kayla 45.00, Miller, Belinda 75.00, NASSP/NHS 385.00, Nelson, Lori 347.40, Northwestern Energy Corp 760.60, Peterson, Rebecca 45.00, Phonak LLC 18.39, Plan Services 100.00, Porta Phone 999.00, RFD Newspapers, Inc 590.85, Rihm Leasing 1,078.86, Schneider, Victoria 45.00, Schuster, Laura 75.00, SD Counseling Association 80.00, SD Department Of Health 408.00, SD Department Of Human Services 18,889.11, SDSTE 30.00, Smith, Shannon 27.00, Software Unlimited, Inc 50.00, South Dakota United Schools Association 450.00, Sprint 57.17, Strombom, Carl 27.00, Swiftel Communications 72.00, UPS Store 53.18, Valley Restaurant 3,570.00, Volga City 8.00, Wells Fargo Vendor Fin Service 714.00, Workers' Compensation Fund 24,451.00, Zacharias, Haley 43.25. LIBRARY BOOKS: Perma-Bound 1,821.94, Renaissance Learning Inc 2,450.00. TRAVEL: AmericInn 279.98, Arrowwod Resort At Cedar Shore 854.55, Bramble Park Zoo 343.00,

Christopherson, Amy 21.97, Cotton, Jennifer 15.00, Estelline School 2,325.00, Holderby, Sherry 32.00, Holiday Inn Express & Suites-Avera 780.00, Intermill, Kathy 24.66, Knutson, Kari 22.94, Lucas, Dawn 23.90, Quail, Trudy 12.45, Ristesund, Kimberly 28.19, Schmidt, Tamara 30.00, SDCTM 100.00, Sioux Valley School 27.87, Southeast Area Cooperative 555.00, TIE 685.00. REFUNDS: Trooien, Kay 18.10. ADVANCED STUDY REIMBURSEMENT: Mette, Kayla 1,522.06. BUILDING IMPROVEMENTS: Co-Op Architecture 11,236.30, Gary Snow & Associates Inc 11,730.00, Hill Refrigeration West 13,750.00, Seating And Athletic Facility Enterprises LLC 33,087.00, Tellinghuisen Inc 63,650.00. SUBSTITUTES: Miller, Rachel 350.00, Narveson, Eric 640.00, Schuster, Ryan 660.00. MILEAGE: Koerlin, Gloria \$84.00. JUNE PAYROLL: Instruction \$172,296.73, Support 71,327.95, Co-curricular 12,883.77, BASE 16,219.02, Benefit Matching \$67,193.88, Deductions 81,498.31. All voted aye, motion carried unanimously.

Conflict Disclosures: None noted

Motion #17-05 by Squires, seconded by Wagner to award the low fuel quote of 10 cents off the pump price to AgFirst Farmers Coop. The other quote received was from Holiday Gas Station at eight cents off the pump price. All voted aye, motion carried unanimously.

Motion #17-06 by Strasburg, seconded by Koerlin to approve and adopt its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2017-June 30, 2018. The adopted annual budget totals are as follows: General Fund \$5,542,600; Capital Outlay \$4,793,500; Special Education \$1,040,679; Pension \$56,600; Debt Service \$25,150; Food Service \$329,750; Enterprise Fund \$170,280. Roll call vote as follows: Wagner-yes, Squires-yes, Koerlin-yes, Strasburg-yes, Bjorklund-yes. Motion carried.

Motion #17-07 by Wagner, seconded by Koerlin to approve tax levies to be certified by the County Auditor as follows: General fund \$1.507 per \$1,000 of Ag valuation; \$3.372 per \$1,000 of owner occupied, \$6.978 per \$1,000 of other non ag, Opt Out amount \$300,000; Capital Outlay \$1,250,000; Special Education \$1.461 per \$1,000. All voted aye, motion carried unanimously.

Motion #17-08 by Squires, seconded by Wagner to approve the Sioux Valley Conflict of Interest Policy as presented. All voted aye, motion carried unanimously.

Motion #17-09 by Koerlin, seconded by Strasburg to approve the Sioux Valley Special Education Comprehensive Plan. All voted aye, motion carried unanimously.

Motion #17-10 by Squires, seconded by Wagner to appoint Jessie Koch, parent representative, to the BASE Advisory Committee for a one year term. All voted aye, motion carried unanimously.

Motion #17-11 by Wagner, seconded by Squires to declare the following as surplus with zero value and no useful school use: 49 computers, 10 printers, 18 monitors, VCR/DVD player, one projector, 4 basketball hoops/poles, 4 light poles, 4 rolls chain link fencing and miscellaneous lengths of fence pipe. All voted aye, motion carried unanimously.

Motion #17-12 by Squires, seconded by Koerlin to extend the final payment deadline for the school built house to July 21, 2017. All voted aye, motion carried unanimously.

Mrs. Schuster thanked Michelle Strasburg and Gloria Koerlin for their years of service on the Sioux Valley Board of Education and presented each of them with an engraved clock, recognizing their service to the district.

Motion #17-13 by Strasburg, seconded by Koerlin to adjourn at 6:18pm. All voted aye, motion carried unanimously.

Business Manager Lori Nelson called the meeting to order at 6:22pm. Krista M. Benson was sworn in as a three year term board member on the Sioux Valley Board of Education. New board member Jayme Trygstad was absent from the meeting and will be sworn in at the August 2017 meeting.

Nominations for President were called. Motion #17-14 by Squires, seconded by Wagner to nominate Gene Bjorklund as President, that nominations cease and to cast a unanimous ballot. All voted aye, motion carried unanimously.

Bjorklund assumed the position of President and conducted the remaining portion of the meeting.

Motion #17-15 by Wagner, seconded by Benson to nominate David Squires as Vice President. All voted aye, motion carried unanimously.

President Bjorklund will attend the July NESC meeting.

Motion #17-16 by Wagner, seconded by Squires to approve the agenda as published and amended earlier in the meeting. All voted aye, motion carried unanimously.

Conflict Disclosures: None noted

Motion #17-17 by Squires, seconded by Wagner to designate official banks: Volga BankStar Financial, Dakotaland Federal Credit Union, Richland State Bank of Bruce, Citizens State Bank of Sinai; to name the business manager as custodian of the funds and set her bond at \$50,000; to declare School Board meetings to be held on the second Monday of each month at 6:30pm, except the December meeting which begins at 5:00pm, and the months of May through August which will begin at 5:30, and the April meeting to will be held the third Monday of the month or as changed or designated by the board, with special meetings scheduled in accordance to procedures established by South Dakota laws; to set board salary at \$60 for regular meeting, special and committee meetings at \$50 and NESC meetings at \$60 plus mileage; to designate the *Volga Tribune* as the official newspaper; to designate Jon Pike as Truant Officer, Laura Schuster as Age Discrimination Compliance Officer and Americans with Disabilities Act Compliance Officer and Asbestos Compliance Officer, Heather Hiltunen as Section 504 Compliance Office and Moe Ruesink as Title IX Compliance Officer; to designate Helsper, McCarty & Rasmussen, PC of Brookings as law firm for normal business activities and Rodney Freeman of Huron as attorney for items of school nature; to name Laura Schuster as person in charge of federal programs; to name Lori Nelson in charge of trust and agency accounts. All voted aye, motion carried unanimously.

Motion #17-18 by Squires, seconded by Benson to approve open enrollment applications 1718-12 and 1718-13. All voted aye, motion carried unanimously.

Motion #17-19 by Squires, seconded by Wagner to authorize participation in the Title Programs and Child & Adult Nutrition Service Program for the 2017-18 school year. All voted aye, motion carried unanimously.

Motion #17-20 by Squires, seconded by Benson to adopt the following statement: The Sioux Valley School District 5-5 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Laura K. Schuster, Superintendent, Sioux Valley Schools, PO Box 278, Volga, SD 57071, phone (605) 627-5657; Moe Ruesink, Activities Director, Sioux Valley Schools, PO Box 278, Volga, SD 57071, phone (605) 627-5657. For further information on notice of non-discrimination, please contact the Office for Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, 3rd Floor, Suite 320, Kansas City, MO 64106, phone (816) 268-0550, FAX (816) 268-0599, Email: OCR.KansasCity@ed.gov. All voted aye, motion carried unanimously.

Motion #17-21 by Wagner, seconded by Benson to set the following admission rates as follows: regular admission for athletic events: adults \$5.00, students \$3.00; season tickets: adults \$60 for 20 events, grades JK – 5 students activity tickets \$15, grades 6-12 student activity tickets \$20, senior citizens who are residents of the school district (age 62 and over) free. All voted aye, motion carried unanimously.

Motion #17-22 by Benson, seconded by Wagner to authorize the business manager to invest monies that are not required for immediate disbursement at the authorized depositories, to transfer interest earned in all funds to the General Fund. All voted aye, motion carried unanimously.

Motion #17-23 by Squires, seconded by Wagner to publish salaries in accordance with SDCL 6-1-10: Michael Aasness Teaching, Asst Musical Director, Asst Play Director \$43,230; Alanna Bezdichek Teaching \$46,972; Paul Buisker Teaching, MS Golf, MS GBB, GBB Timer, BBB Timer, MS Science Fair Advisor \$53,924; Mathew Cadwell Teaching, MS Track, MS BBB, Asst HS Football \$49,020; Amy Christopherson Teaching \$50,612; Jennifer Cotton Teaching \$42,996; Shannon Dammer-Smith Teaching \$47,100; Susan Docter Teaching \$55,052; Stacy Doyscher Teaching \$48,092; Kari Eliason Teaching \$42,000; Jordan Fast Teaching, Asst HS FB, Asst GBB, \$48,220; Bonnie Gilbertson Teaching \$48,820; Jordyn Heath Teaching, Asst VB \$44,060; Emily Hesby Teaching \$44,932; Nancy Heylens Teaching \$50,725; Sheri Holt Teaching, Vocal Music \$49,432; Cheryl Honomichl Teaching, Oral Interp, ACT zero hour Prep, NHS \$51,392; Leah Hope Teaching \$45,492; Daniel Hughes Teaching, Head FB, Asst WR, Wellness Director, Web Master, MS Track \$65,450; Kathy Intermill Teaching \$48,012; Karen Janssen Teaching, Student Council Advisor \$50,466; Sarah Jensen Teaching \$45,000; Marli Jones Teaching \$40,600; Monica Jorgenson Counselor \$49,860; Kari Knutson Teaching \$47,700; Brittney Kruger Teaching, Concessions Advisor, Jr Class Advisor \$43,060; Dawn Lucas Teaching \$47,000; Natalie Madsen Teaching, FCCLA Advisor \$47,292; Kayla Mette Teaching, Yearbook, Musical Director, HS Play Director \$49,190; Courtney Nash Keller Teaching \$40,000; Stephanie Oeltjenbruns Teaching, Pep Band, Jazz Band \$47,766; Trudy Quail Teaching \$54,511; Kimberly Ristesund Teaching \$48,612; Morris Ruesink Teaching, AD, MS FB, Dean of Students \$59,976; Tamara Schmidt Teaching \$49,652; Victoria Schneider Teaching \$48,612; Don Sutura Teaching, FFA, Asst CC, Head Girls Track \$56,588; Samantha Tschetter Teaching \$43,100; Jill Vincent Teaching, Head VB \$52,908; William Vincent Teaching Head BBB, Head CC, Head Boys Track \$61,958; Brianna Weinrich Teaching, MS Oral Interp \$43,700; Ashley Williams, Counselor \$43,000. All full time certified staff will be paid \$200 per day, up to two days for work performed during the Summer of 2017. All returning full time certified staff will be paid a onetime stipend of \$1,500 in September 2017. CO-

CURRICULAR: Damon Becker MS FB \$2,210; Jamie Granum Head GBB \$4,420; Sherry Holderby Head Boys Golf, Head Girls Golf \$8,840; Erica Howell PAC Director \$1,020; Ellen Jensen MS VB \$2,210; Casie King Head Competitive Cheer \$4,420; Brooke Olson C Team VB \$3,060; Jordyn Ringheimer Asst Competitive Cheer, FB Cheer, BBB Cheer \$5,440; Paul Santema MS BBB \$2,210; Maggie Stanwick GBB Cheer \$1,190; Ethan Tallakson MS WR \$2,210; Rita Wiese Musical Accompanist \$1,190; All full time returning classified staff will receive a one time stipend of \$1,000 to be paid in September 2017. Part time Returning classified staff working at least 25 hours per week and bus drivers with work agreement will receive one time stipend to be paid in September 2017 of \$500. TEACHER ASSISTANTS: Stephanie Caron up to 19.5 hours per week \$12.10/hr; Melissa Goodfellow \$13.75/hr; Isabella Haroldson up to 29.5 hours per week \$11.10/hr; Sheri Kelm \$13.10/hr; Ruth Landegent \$13.10/hr; Misty Larson \$12.10/hr; Keri Longhenry \$14.01/hr; Ardis Sween \$15.83/hr; Julie Tangen \$13.10/hr. SECRETARIES: Beth Eich \$14.40/hr; Donna Miller \$16.86/hr; Pam Miller \$15.10/hr/maximum 1760 hours; Deborah Moberg \$17.46/hr/maximum 1920 hours; TRANSPORTATION AND MAINTENANCE SUPERVISOR Kelly Koerlin \$47,600; CUSTODIANS: Jane Algood \$16.91/hr; Loretta Lindberg \$14.60; Wayne Mans \$15.00/hr; Dave Nettleton \$15.31/hr; summer custodian Samantha Algood \$11.50/hr; TECHNOLOGY COORDINATOR Tim Holter \$19.32/hr; BUS DRIVERS: Paul Henningson, Steve Karlstad, Douglas Knutson, Kevin Mast, Dave Nelson, Beverly Tubb - \$68/day regular routes, \$13/hr activity trips; BEFORE & AFTER SCHOOL ENRICHMENT: Nikki Moir, Director \$15/hr; Blair Nelson, Site Coordinator \$11.60/hr; Taryn Bolstad \$9.60/hr; Alec Bultje \$9.15/hr; Natalie Gunderson \$9.60/hr; Angel Mullaney \$9.00/hr; Alyssa Otto \$9.10/hr; Deana Tofte \$10.60/hr; Bryn Tvedt \$9.15/hr; Brooklin VanderWal \$10.50/hr; Amanda Wollschlager \$10.60/hr; Full time returning administration will receive a one time stipend of \$1,500 to be paid in September 2017. SUPERINTENDENT Laura K. Schuster \$112,000; ELEMENTARY PRINCIPAL Heather Hiltunen \$71,000; SECONDARY PRINCIPAL Belinda Miller \$80,508, \$200 per day for up to two days to be worked exclusive of contract days during Summer 2017, BUSINESS MANAGER Lori Nelson \$68,540. ; SUBSTITUTES: Teacher \$100/day for 1-9 days, intermediate term (10-20 days beginning on the 10th day) \$125/day, Long term (21+days beginning on the 21st day) \$140/day; Secretary, Custodian \$10/hr; Teacher Assistant: person who has held a valid Teacher's Certificate \$11/hr, Persons not holding a valid certificate \$10/hr; Before & After School Enrichment minimum wage; Bus Drivers \$30/route. All voted aye, motion carried unanimously.

Motion #17-24 by Wagner, seconded by Squires to approve the Sioux Valley School District Policy for Accepting Gifts as presented. All voted aye, motion carried unanimously.

Motion #17-25 by Wagner, seconded by Squires to approve the Written Code of Standards of Conduct for the Sioux Valley School District Food Service Department. All voted aye, motion carried unanimously.

Motion #17-26 by Squires, seconded by Wagner to approve change orders #1 for a deduct of \$8,791 for an alternate boiler, #2 for \$393 for additional tree removal and change order #3 for \$10,252 for additional excavation and engineered fill. All voted aye, motion carried unanimously.

Motion #17-27 by Benson, seconded by Wagner to approve change order #5 for Room 119 for additional asbestos removal for \$6,375 and replace ceiling & light fixtures for \$7,146 for a total of \$13,521. All voted aye, motion carried unanimously.

Motion #17-28 by Squires, seconded by Wagner to accept the resignation of Mathew Cadwell as MS BBB coach. All voted aye, motion carried unanimously.

Motion \$17-29 by Wagner, seconded by Squires to issue contract to Breanna Dekam as .5FTE elementary computer teacher and MS VB coach for \$22,210 and to issue contract to Mathew Cadwell as Asst BBB coach \$3,060. All voted aye, motion carried unanimously.

Motion #17-30 by Wagner, seconded by Squires to issue work agreement to Tim Holter as videographer for up to 20 events or 60 hours, whichever is less at his hourly rate of pay and/or overtime rate, if applicable. All voted aye, motion carried unanimously.

Motion #17-31 by Squires, seconded by Benson to adjourn at 6:56pm. All voted aye, motion carried unanimously.

Date

S/Presiding Officer

Date

S/Lori Nelson, Business Manager